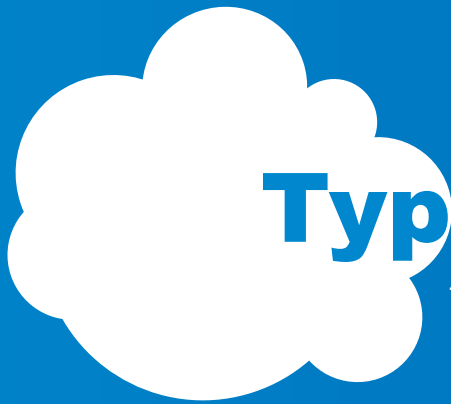

TypingClub

Teacher Handbook

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Washington, DC 20006

Phone: (202) 609 9919
www.typingclub.com

TypingClub
Teacher Handbook
2011 - 2017

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1. What is TypingClub School Edition

TypingClub is an educational platform for keyboarding. It is web-based and fully customizable, so your students can practice in class, at home, or wherever an internet connection can be found. Students are already familiar with the layout of the program because the design is very similar to popular games.

Each lesson provides instant, meaningful feedback that encourages students to continue practicing. You will be able to track your students' progress and customize lesson plans through your instructor portal.

2. Why Teach Keyboarding

Typing faster is not the primary objective of keyboarding; rather it is a desired side effect. Once your students are able to type with all ten fingers without needing to look down at the keyboard, their overall productivity when using a computer will improve dramatically.

When typing with two fingers, the visual and frontal cortices of the brain are forced to focus on where individual keys are located. Keyboarding removes this burden, enabling students to work on things like sentence structure and grammar while they type. To help students in the classroom, the best thing you can do is to make sure students are not looking at the keyboard.

3. Keyboarding and the Common Core Standards

Computer literacy has become a core element of K-12 education, with students now expected to master keyboarding skills before college. In fact, several of the Common Core Standards require keyboarding.

GRADE	COMMON CORE REQUIREMENTS IN KEYBOARDING
3	"Use technology to produce and publish writing (using keyboarding skills) as well as to interact and collaborate with others." *http://www.corestandards.org/ELA-Literacy/W/3/6*
4	"TYPE ONE page in a single sitting," approximately 11 WPM.* *http://www.corestandards.org/ELA-Literacy/W/4/6*
5	"TYPE TWO pages in a single sitting," approximately 22 WPM.* *http://www.corestandards.org/ELA-Literacy/W/5/6*
6	"Type THREE pages in a single sitting," approximately 33 WPM.* *http://www.corestandards.org/ELA-Literacy/W/6/6*

GRADE	COMMON CORE REQUIREMENTS IN KEYBOARDING
7	"Interact and collaborate with others." *http://www.corestandards.org/ELA-Literacy/W/7/6* Fluently communicating with others via the internet, especially when instant messaging, requires keyboarding proficiency.
8	"Gather relevant information...and integrate the information while avoiding plagiarism" *http://www.corestandards.org/ELA-Literacy/CCRA/W/8* Academic integrity is one of the most important values we can instill in young students. Keyboarding lessens the physical burden of typing, thus making students less likely to copy-and-paste entire paragraphs.

GRADE	COMMON CORE REQUIREMENTS IN KEYBOARDING
College Readiness	"Write routinely over extended time frames (time for research, reflection, and revision) and shorter time frames (a single sitting or a day or two)" *http://www.corestandards.org/ELA-Literacy/CCRA/W/10* The only way to increase stamina is to practice typing passages of varying lengths. Our Typing Tests provide an excellent resource for this kind of practice.

* This calculation was made by assuming that a single sitting equals 30 minutes of continuous typing. The Common Core website is vague in its definition of "a single sitting," so these benchmarks are estimates made by TypingClub.

TypingClub School Edition is designed to help your students meet and exceed the Common Core Standards. Our test templates are highly customizable, so you can alter settings to best prepare your students. Once your students learn proper keyboarding technique, they can practice to increase typing speed, improve accuracy, and develop stamina for typing.

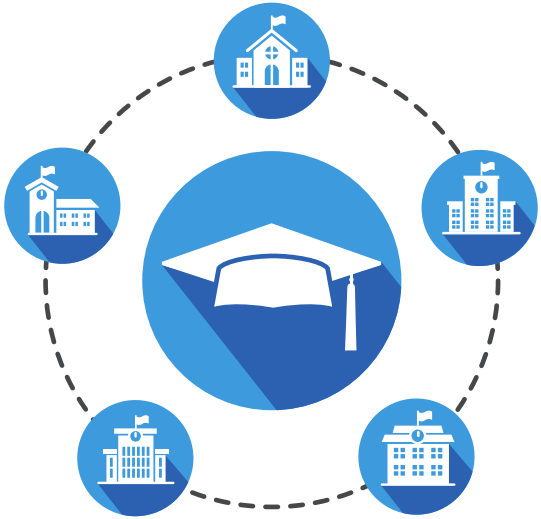
4. How to Use TypingClub to Teach Keyboarding

The Personalized Web Portal

Every student, teacher, and administrator who intends to sign in to TypingClub School Edition must sign in to your portal. Your TypingClub portal was set up when the account was initially created. This portal URL is unique to your account and functions as your home base where all users will log in to their profiles. Typically, your URL would follow this format: http://school-name.typingclub.com.

Teachers and students log in from the same homepage, and will see their own interfaces once logged in. Students land on a student dashboard which displays their assignments, whereas

instructors land at the teacher dashboard where they can customize lesson plans and monitor student progress. Further details about logging in for students and instructors are located in the "How Students and Teachers Log In" section.



https://**your-school-name**.typingclub.com

Student Enrollment

Before you can assign lessons, you must finish a two-step process of adding and enrolling students in your virtual TypingClub classes. First, you must add students to your account to grant them access to your web portal. Once students are added to your account, you can enroll them in a class. Detailed instructions for both of these steps, including helpful images, are included in the “How to Set Up Your Account and Add Students” section.

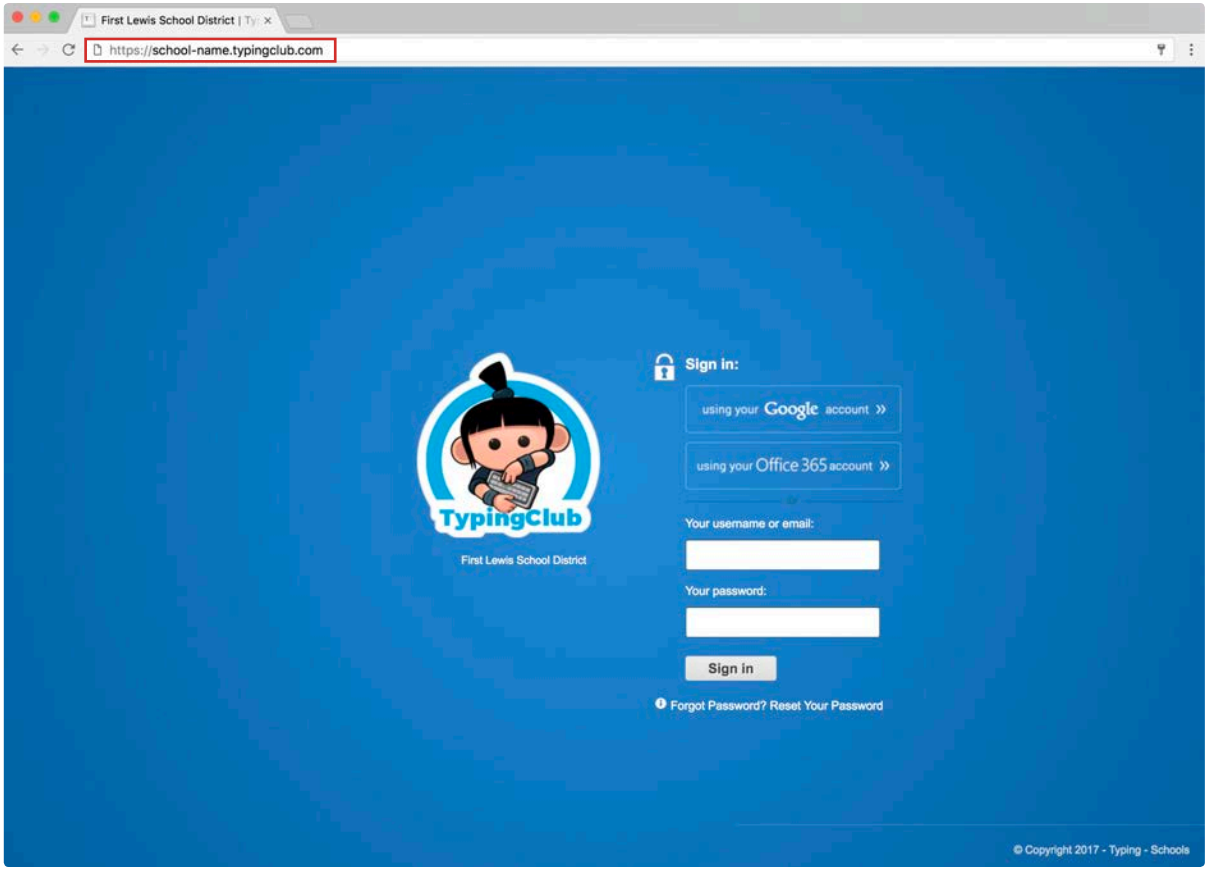
Assigning Lesson Plans

Once students are enrolled in your class, they can sign in to the student portal and start practicing. Every TypingClub class is automatically assigned the Typing Jungle lesson plan. From your teacher portal, you can customize the existing lesson plan by reordering activities, altering difficulty settings, changing goals, or creating a customized lesson plan from scratch. You can then monitor student progress and adjust these settings as necessary.

By enabling the scoreboard, you can further motivate students to practice their skills by allowing them to compete against each other for higher scores. Details on how to change these settings are discussed in later sections.

5. How Teachers and Students Log in

You and your students both log in from the same URL, which is chosen by the administrator when your account is first set up. Typically, the URL follows this format **http://school-name.typingclub.com**, where **"school-name"** is your school or district's name. If you are unsure of your web portal's URL, please contact the person who set up your TypingClub account. Once you get the custom URL for your account, we highly recommend bookmarking it and linking to it on your school's website. This URL is where you and your students must go to sign in. Please note that your username and password will not work on any other TypingClub login page.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TypingClub
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Sign in:
using your Google account »
using your Office 365 account »
Your username or email:
Your password:
Sign in
Forgot Password? Reset Your Password
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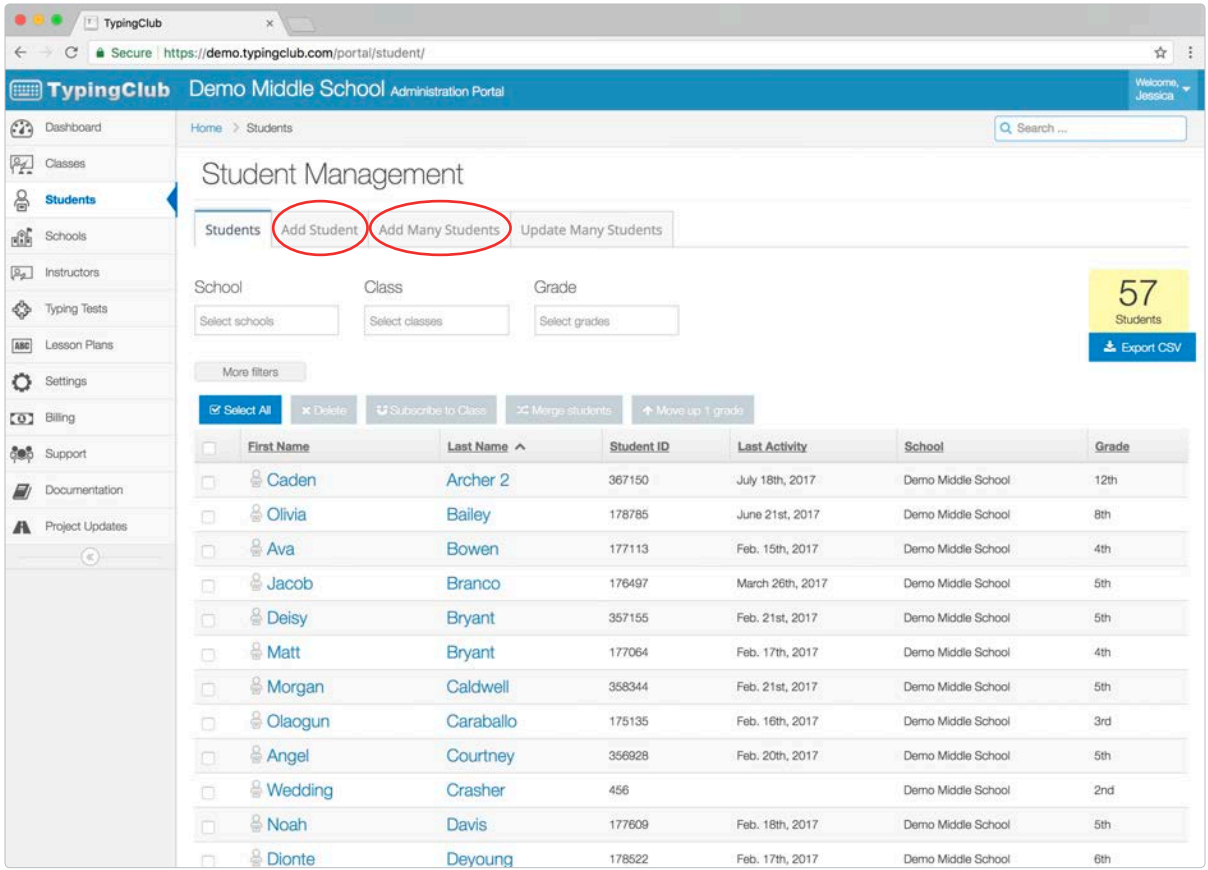
6. How to Set up Your Account and Add Students

Adding Students to Your Web Portal

Before your students can log in to your portal URL, they must be added to the account by you or an administrator. There are two methods for doing this. On the “Students” tab of your teacher portal, look for the options titled “Add Student” and “Add Many Students”.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TypingClub Demo Middle School Administration Portal
Welcome, Jessica
Dashboard
Classes
Students
Schools
Instructors
Typing Tests
Lesson Plans
Settings
Billing
Support
Documentation
Project Updates
Home > Students
Search ...
Student Management
Students
Add Student
Add Many Students
Update Many Students
School
Class
Grade
Select schools
Select classes
Select grades
57
Students
Export CSV
More filters
Select All
Delete
Subscribe to Class
Merge students
Move up 1 grade
First Name
Last Name
Student ID
Last Activity
School
Grade
Caden Archer 2 367150 July 18th, 2017 Demo Middle School 12th
Olivia Bailey 178785 June 21st, 2017 Demo Middle School 8th
Ava Bowen 177113 Feb. 15th, 2017 Demo Middle School 4th
Jacob Branco 176497 March 26th, 2017 Demo Middle School 5th
Deisy Bryant 357155 Feb. 21st, 2017 Demo Middle School 5th
Matt Bryant 177064 Feb. 17th, 2017 Demo Middle School 4th
Morgan Caldwell 358344 Feb. 21st, 2017 Demo Middle School 5th
Olaogun Caraballo 175135 Feb. 16th, 2017 Demo Middle School 3rd
Angel Courtney 356928 Feb. 20th, 2017 Demo Middle School 5th
Wedding Crasher 456 Demo Middle School 2nd
Noah Davis 177609 Feb. 18th, 2017 Demo Middle School 5th
Dionte Deyoung 178522 Feb. 17th, 2017 Demo Middle School 6th

METHOD 1

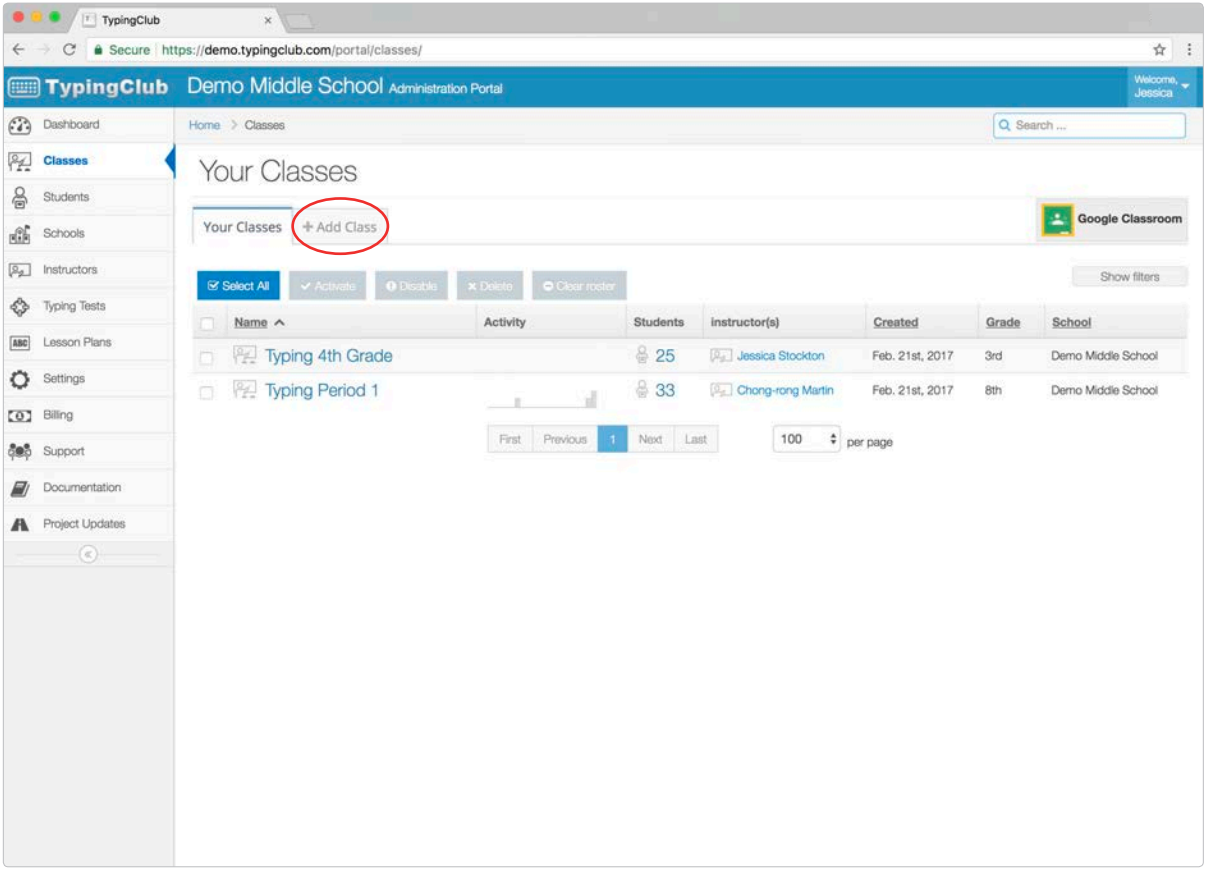
Add Student

From here you can add students one by one. Enter each student's information into the form. We do not recommend using this method to add large classes because doing so would be time-consuming.

METHOD 2

Add Many Students

This option guides you through the process of uploading student data using a spreadsheet. It includes step-by-step instructions on how to organize your spreadsheet, and how to upload it. At the end of the upload, you can enroll your students in a class that you previously created.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Welcome, Jessica
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Classes
Students
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Instructors
Typing Tests
Lesson Plans
Settings
Billing
Support
Documentation
Project Updates
Home > Classes
Search ...
Your Classes
Your Classes
+ Add Class
Google Classroom
Select All
Activate
Disable
Delete
Clear roster
Show filters
Name
Activity
Students
instructor(s)
Created
Grade
School
Typing 4th Grade
25
Jessica Stockton
Feb. 21st, 2017
3rd
Demo Middle School
Typing Period 1
33
Chong-rong Martin
Feb. 21st, 2017
8th
Demo Middle School
First
Previous
1
Next
Last
100
per page

Enrolling Students in Your Class

Once students are added to your account, you can enroll them in your TypingClub classes and start assigning lessons. To enroll students, go to the **“Classes”** tab. Here you can view and manage your classes, and add additional classes by clicking the **“+ Add Class”** tab.

Click the name of a class to be taken to an overview. To view and manage students enrolled in a class, click the “Student Enrollment” tab. On this page, you can enroll existing students in your class by clicking the **“Add Existing Students”** button.

7. First Day of Class

On your first session, before introducing the software to your students, ask them to try to find the two bumps on their keyboard on letters F and J. Make sure they can find them again without looking down at the keyboard. Once the students know how to do that, they are ready to get started with using the program.

While your students practice, it is critical to emphasize the importance of not looking down at the keyboard. Students who continuously look at the keyboard will not be able to learn keyboarding properly.

Keyboard Covers

TypingClub sells instructional keyboard covers, which sit neatly above the student's keyboard and prevent students from looking down at the keys. They are extremely helpful because they hide the keyboard and fingers from view, while providing plenty of hand space and useful instructions for proper finger positioning.

Distributing Student Login Information

There are several ways to retrieve your students' login information: individually, as a page of login cards, or as a one-click auto populated and individualized email to each of your students.

Individually:

To check or edit student login information individually, search the student's name using the search box in the top right corner. Click their name and then select the **"Edit"** tab. You will see the student's first and last name, as well as optional email address, username, password, grade, and school (if applicable).

Generate a Login Card Page:

To generate a Login Card Page, please go to the **"Classes"** tab, select the class of interest, and click the **"Print Login Cards"** tab on the top menu bar. You can select which information you would like to include on the login cards, as well as a box to type any

additional custom instructions. Then click **"Generate Printable Page"** to view the login instructions of all the students enrolled in your class.

Email login instructions:

To send an email to each student with their individual login instructions, you must make sure that your students have email addresses associated with their accounts. If so, go to the **"Classes"** tab, and select the class of interest. Then click the **"Email Students"** link to see the list of email addresses to which the instructions will be sent. Here you can also view and edit the template of the email itself. Then simply click "Email Students" and the email will be automatically sent.

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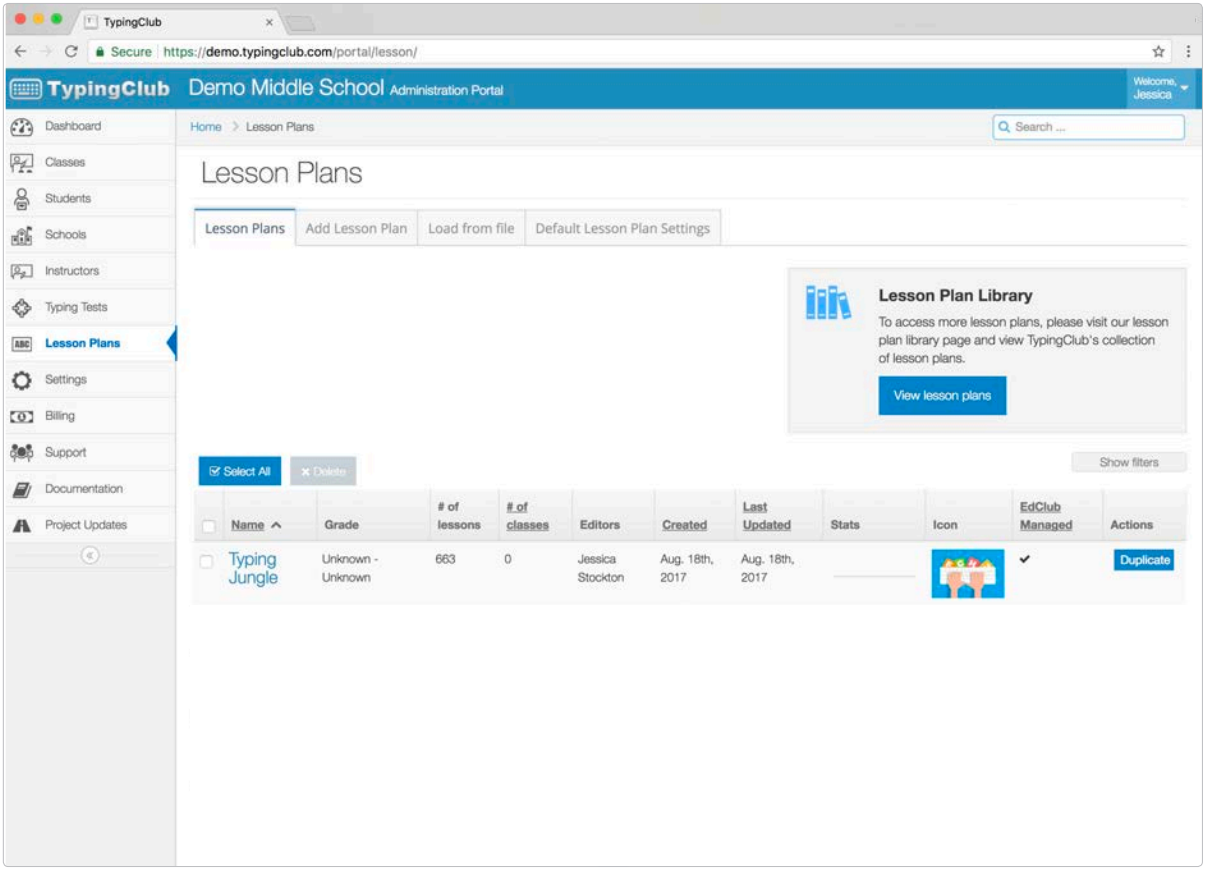
8. Lesson Plans

Teachers who use TypingClub School Edition have the ability to create and edit their own lesson plans. A lesson plan is a collection of lessons students work on. Everything about the lessons, including the text, scoring system, use of backspace, and speed requirements, is customizable. You can use our default lesson plan, Typing Jungle, or edit the default lesson plan to match your personal preferences. You can also build a new lesson plan from scratch.

Default Lesson Plan: Typing Jungle

Start by clicking the “Lesson Plans” tab. Typing Jungle is the default lesson plan installed in every TypingClub school account. Typing Jungle contains over 650 lessons. It has games, videos, and innovative typing tools to make the learning experience more fun and effective. The lesson content aims to educate students on general knowledge and covers material from science, geography, history, literature, and computer literacy.

After a quick introductory video, the second lesson instructs students to practice typing the F and J keys. These two keys are the foundation of touch typing (note that your keyboard has bumps on those letters). Each subsequent lesson introduces students to new letters, the [Shift] key, numbers, and symbols. Typing Jungle also gradually, increases the required typing speed.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Project Updates
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Add Lesson Plan
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Lesson Plan Library
To access more lesson plans, please visit our lesson plan library page and view TypingClub's collection of lesson plans.
View lesson plans
Select All
Delete
Show filters
Name
Grade
# of lessons
# of classes
Editors
Created
Last Updated
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EdClub Managed
Actions
Typing Jungle
Unknown - Unknown
663
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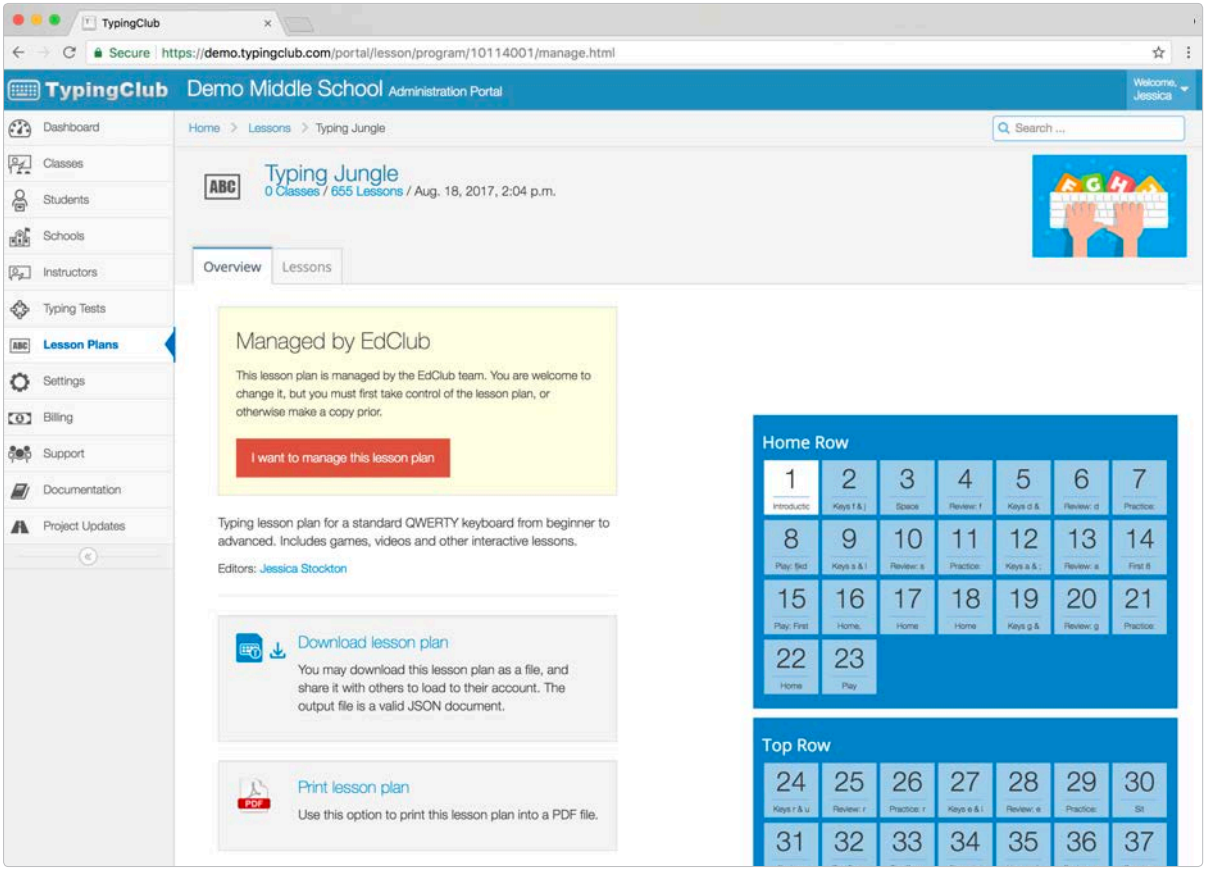
Jessica Stockton
Aug. 18th, 2017
Aug. 18th, 2017
Duplicate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Students
Schools
Instructors
Typing Tests
Lesson Plans
Settings
Billing
Support
Documentation
Project Updates
Home > Lessons > Typing Jungle
Search ...
Typing Jungle
0 Classes / 655 Lessons / Aug. 18, 2017, 2:04 p.m.
Overview
Lessons
Managed by EdClub
This lesson plan is managed by the EdClub team. You are welcome to change it, but you must first take control of the lesson plan, or otherwise make a copy prior.
I want to manage this lesson plan
Typing lesson plan for a standard QWERTY keyboard from beginner to advanced. Includes games, videos and other interactive lessons.
Editors: Jessica Stockton
Download lesson plan
You may download this lesson plan as a file, and share it with others to load to their account. The output file is a valid JSON document.
Print lesson plan
Use this option to print this lesson plan into a PDF file.
Home Row
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23
Top Row
24 25 26 27 28 29 30
31 32 33 34 35 36 37

Customizing Lesson Plans

The original copy of Typing Jungle is managed by EdClub. If you want to edit Typing Jungle, we recommend creating a duplicate of the lesson plan before making changes. To do this, click the blue "Duplicate" button on the right side of the window. You must take ownership of your own copy of Typing Jungle by clicking "I want to manage this lesson plan."

Everything about the lesson plan is modifiable. To change features for all students who use your lesson plan, click the "Lessons" tab on the top menu bar, and click a specific lesson you want to modify. You will see that you can edit the lesson name, the text that students type, and the grading requirements such as the speed goal, minimum accuracy, and minimum WPM. The lesson type (standard typing, games, etc.) can be adjusted too, and is explained in the next section. Please note that these changes will affect all classes that use this copy of Typing Jungle in your

account. If, alternatively, you prefer to change settings for individual students, please follow the instructions in the “Adjusting Difficulty” section below.

Creating Your Own Lesson Plan

You can build a lesson plan completely from scratch. You name each lesson, select a lesson type, choose the text students will type, and set the grading requirements. Teachers have access to all lesson plans within their account from the “Lesson Plans” tab. While other teachers will be able to use your lesson plan in their classes, they will not be able to makes changes to it unless you add them as an editor.

If you make changes to a lesson plan, make sure to click “Save Lesson.” Otherwise, your changes could be lost!

Lesson Types

TypingClub offers a variety of lesson types:

Standard Typing:

Standard typing lessons use the regular typing engine you are familiar with.

Block Typing:

Block Typing places each character in an individual box allowing students to pay proper attention to each key. These lessons are helpful for introducing new characters.

Anchoring lessons:

Anchoring lessons are a great tool to reinforce proper typing technique. Students are prompted to hold down the J or F key while practicing characters on the other side of the keyboard with the correct hand. When creating custom anchoring lessons, be sure to only use keys located on one

side of the keyboard, depending on which key (J or F) is anchoring the other hand.

Games:

Games are plugged directly into Typing Jungle. They are an integral part of the lesson plan and are customizable just like a regular typing lesson. You can customize the text and passing requirements.

Videos:

Videos are also plugged directly into Typing Jungle. They're both instructional and entertaining, and cover topics such as typing basics, good posture, and remembering to take breaks. These videos aim to keep your students engaged and excited about progressing through their lessons. When creating a custom lesson plan, you can add videos exactly as you would add any other lesson. If you find them distracting, simply delete the video lesson.

9. Adjusting Difficulty

You can adjust the difficulty of a lesson plan in three ways:

OPTION 1

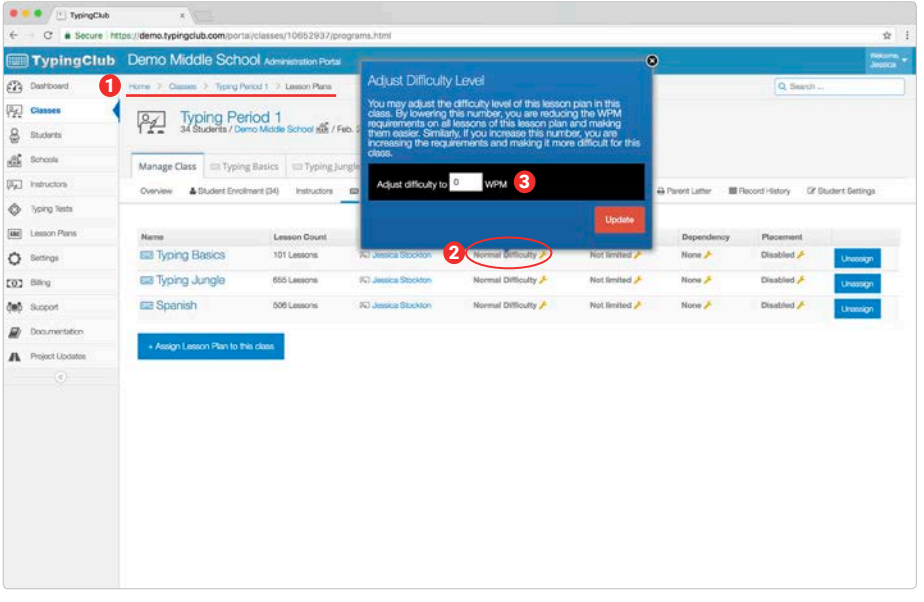
Adjust difficulty of the lesson plan itself.

The process for doing this is described in “Customizing Lesson Plans” above. Please remember that editing the lesson plan from the “Lesson Plans” menu will affect all students who are enrolled in a class that use this lesson plan. For example, if you are an administrator for a school district, and you change the difficulty settings for the default lesson plan, those changes will be applied to all students in your district.

OPTION 2

Adjust difficulty for each class individually.

To do this, go to the **“Classes”** tab, select your class, and click the “Lesson Plans” tab.



The number you enter will be added or subtracted from each lesson’s’ default settings.

You will notice that the difficulty is set to “Normal Difficulty,” which is the default setting of each lesson. To see the default requirements for each lesson, go to your lesson plan, click the “Advanced Lesson View,”, and scroll down. You will notice how the WPM requirement increases as you move to later lessons.

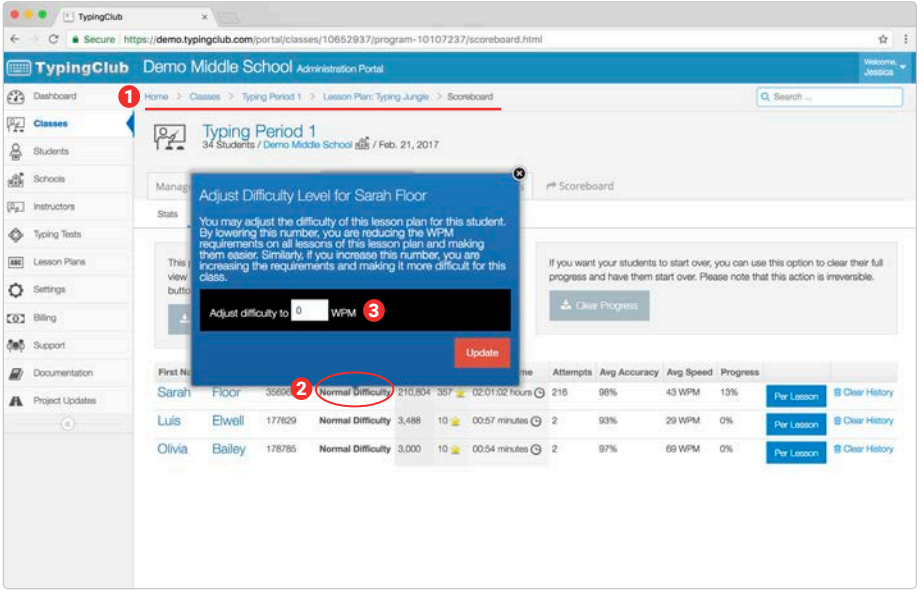
When you click “Normal Difficulty,” you can enter a number (either positive or negative) to adjust the minimum WPM required for each lesson.

For example, the default setting for Lesson 1 is minimum 3 WPM, goal 8 WPM. By adjusting the difficulty +5 WPM, the updated difficulty setting will be minimum 8 WPM, goal 13 WPM.

OPTION 3

Adjust difficulty for each student individually.

Go to the **“Classes”** tab, click on your class, and click the “Scoreboard” tab. Next to the student’s name, click “Normal Difficulty.” You can now increase or decrease the WPM, just like in Option 2.

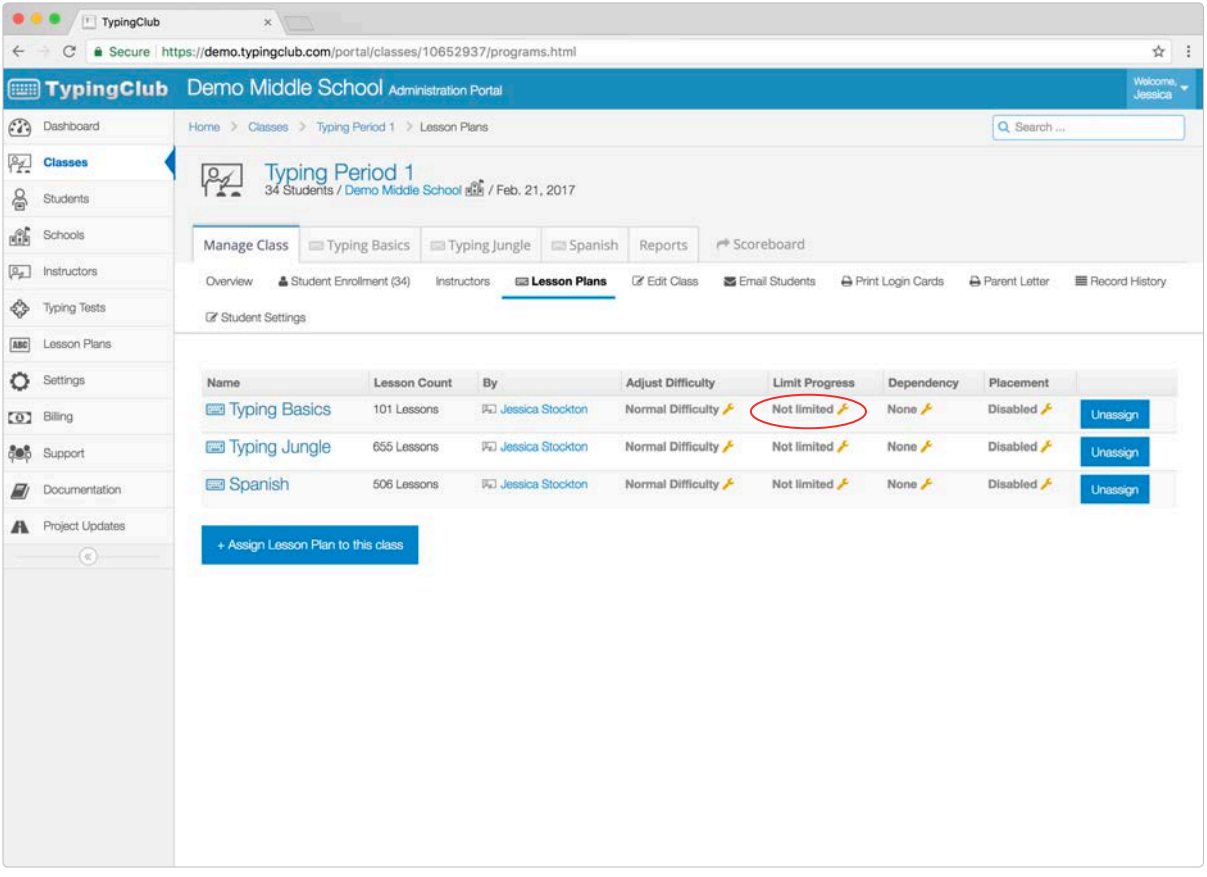


To adjust an individual student’s difficulty, that student must have previously completed at least one lesson.

10. How to Keep Students on Schedule

You can designate a specific stopping point to limit how far students can work in a given lesson plan. This optional setting prevents students from getting too far ahead of their classmates. To do this, go to the “Classes” tab, select your class, and click “Lesson Plans.” You will notice that by default the progress is “Not limited.”

Click the “Not limited” link and select up to which level your students may practice. Lessons beyond that point will be locked.


TypingClub
Secure | https://demo.typingclub.com/portal/classes/10652937/programs.html
TypingClub Demo Middle School Administration Portal
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Dashboard
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Schools
Instructors
Typing Tests
Lesson Plans
Settings
Billing
Support
Documentation
Project Updates
Home > Classes > Typing Period 1 > Lesson Plans
Search ...
Typing Period 1
34 Students / Demo Middle School / Feb. 21, 2017
Manage Class
Typing Basics
Typing Jungle
Spanish
Reports
Scoreboard
Overview
Student Enrollment (34)
Instructors
Lesson Plans
Edit Class
Email Students
Print Login Cards
Parent Letter
Record History
Student Settings
Name
Lesson Count
By
Adjust Difficulty
Limit Progress
Dependency
Placement
Typing Basics
101 Lessons
Jessica Stockton
Normal Difficulty
Not limited
None
Disabled
Unassign
Typing Jungle
655 Lessons
Jessica Stockton
Normal Difficulty
Not limited
None
Disabled
Unassign
Spanish
506 Lessons
Jessica Stockton
Normal Difficulty
Not limited
None
Disabled
Unassign
+ Assign Lesson Plan to this class

11. Grading is Up to You

If you are unsure of how to grade your students, we suggest three approaches that have worked well for teachers in the past. All of the necessary information can be found in the instructor portal, and detailed instructions for monitoring student progress can be found in the “Tracking Progress” and “How to Use Typing Tests” sections below.

GRADING SUGGESTION 1

Grade students based on the amount of time they spend practicing typing on a daily or weekly basis.

GRADING SUGGESTION 2

Grade students based on the number of stars they earn on each lesson.

GRADING SUGGESTION 3

Grade students based on their scores on Typing Tests.

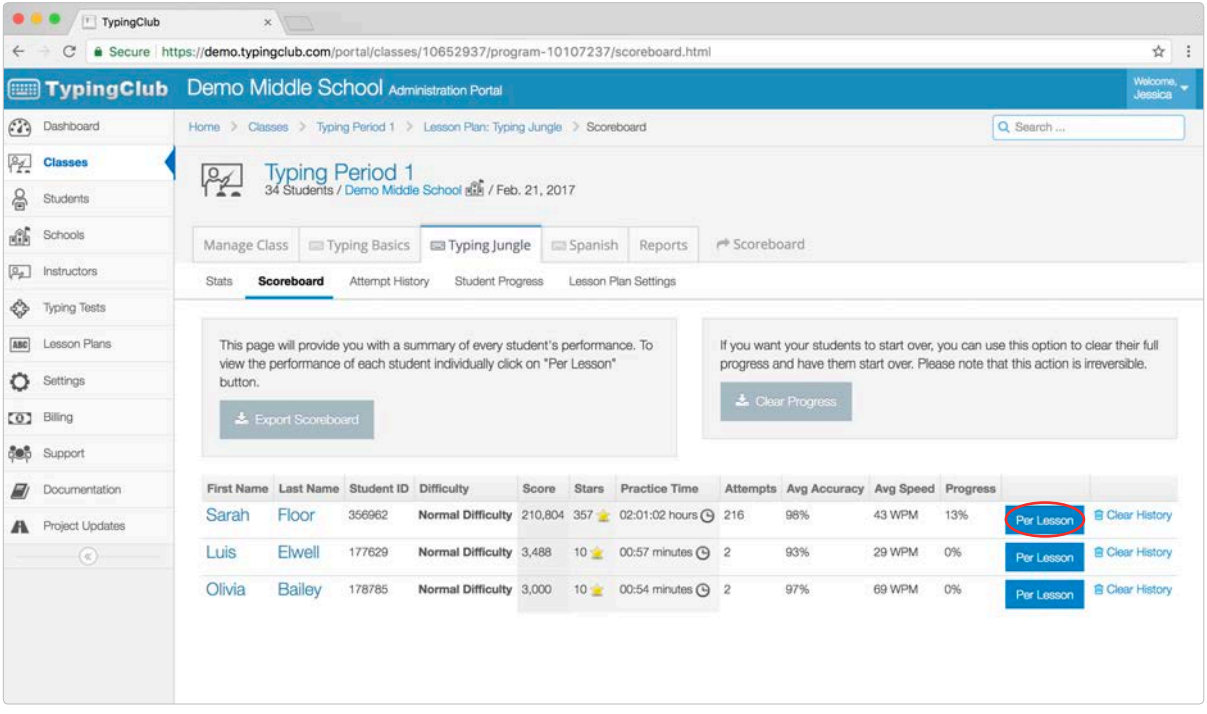
12. How to Track Progress

TypingClub School Edition has several features which help you monitor student progress and generate reports. The most important features to understand are the scoreboard, the "Attempt History" view, the "Student Progress" view, weekly reports, and daily reports. You can export these reports and use them for grading or student progress reports.

Scoreboard

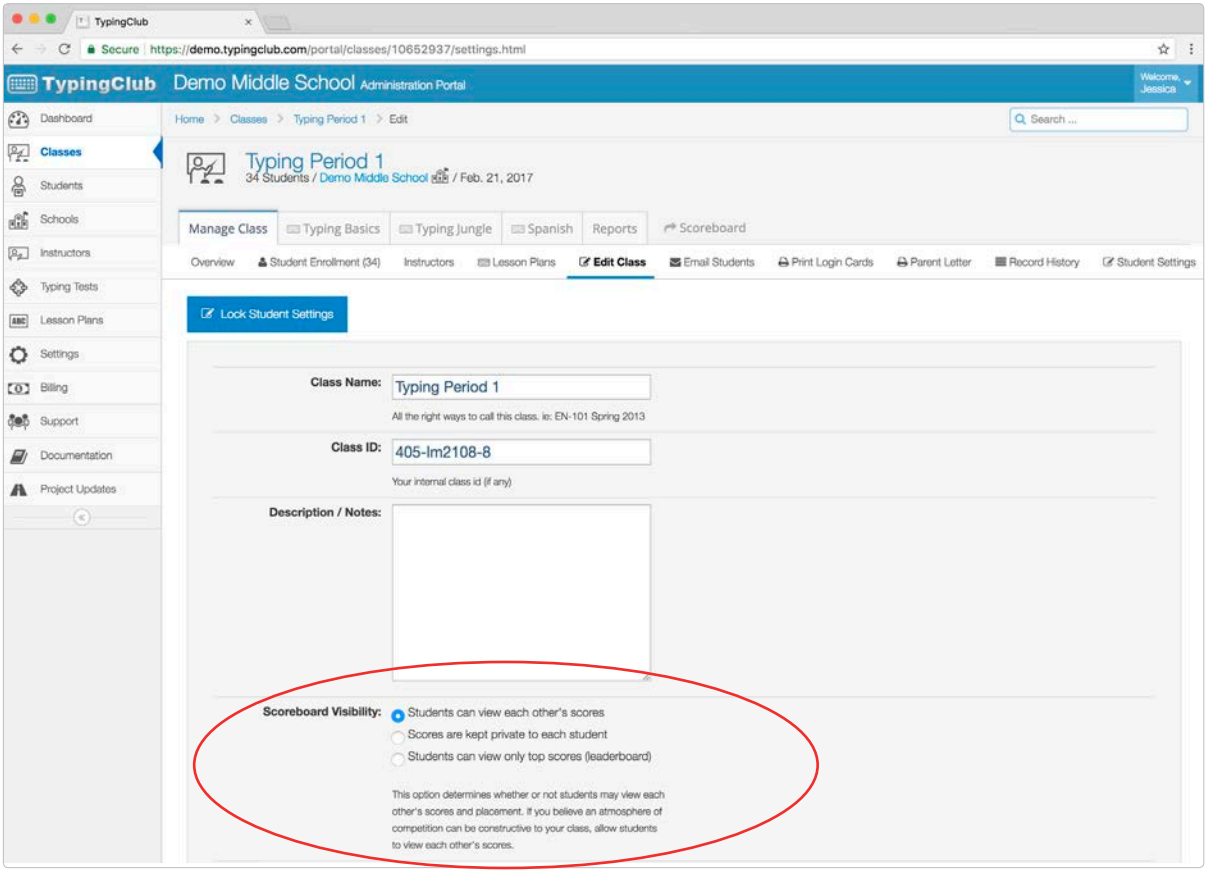
The scoreboard is a powerful tool that allows you to simultaneously view several important details about your students. On one page, you will see every student's star count, total practice time, average accuracy, average WPM, overall progress, and

other details. To access the scoreboard, go to the “Classes” tab, select your class, and click the “Scoreboard.”



Your students' scores will show up on this page after they complete their first lesson. If you click the blue "Per Lesson" box, you will see the statistics for each lesson per individual student.

You control whether your students can see the scoreboard on their student portal. This setting encourages competition between students by ranking them according to their star count. Students earn stars for typing based on a combination of speed and accuracy. This setting is designed to motivate students to practice typing correctly and to continuously improve their scores. To modify this setting, go to the "Classes" tab, select your class, and click "Edit Class." In the section titled "Scoreboard Visibility," choose your preferred setting.


TypingClub
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Home > Classes > Typing Period 1 > Edit
Search ...
Typing Period 1
34 Students / Demo Middle School / Feb. 21, 2017
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Typing Jungle
Spanish
Reports
Scoreboard
Overview
Student Enrollment (34)
Instructors
Lesson Plans
Edit Class
Email Students
Print Login Cards
Parent Letter
Record History
Student Settings
Lock Student Settings
Class Name:
Typing Period 1
All the right ways to call this class. ie: EN-101 Spring 2013
Class ID:
405-lm2108-8
Your internal class id (if any)
Description / Notes:
Scoreboard Visibility:
Students can view each other's scores
Scores are kept private to each student
Students can view only top scores (leaderboard)
This option determines whether or not students may view each other's scores and placement. If you believe an atmosphere of competition can be constructive to your class, allow students to view each other's scores.

Attempt History View

The Scoreboard summarizes your students' overall progress on a given lesson plan. The Attempt History will show you each individual attempt on this lesson plan arranged chronologically. Each lesson plan has its own scoreboard, and the progress made on each lesson plan is recorded independently. To access the Attempt History view, go to the "Classes" tab, select your class, choose your lesson plan, and click the "Attempt History" link.

The blue buttons on the right side of this window are worth noting:

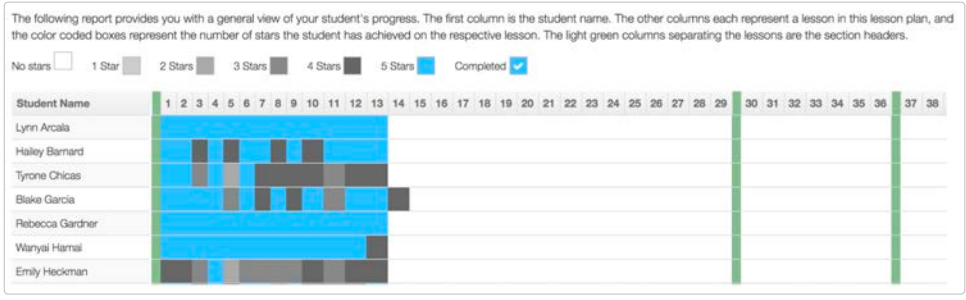
- **The "X"** in each row allows you to delete a specific attempt, which is useful if you believe a student cheated on the attempt by having a parent or friend complete the lesson.

- **The "Play" button** in each row shows a video replay of an attempt. You can view exactly what the student typed and see where he or she made mistakes.

The "Eye" button allows you to view a snapshot of an attempt without having to watch the replay.

Student Progress View

Student Progress is a graphic bird's-eye view of your students' performance on all lessons in a given lesson plan. The color blue indicates a student achieving five stars, and the shades of gray indicate getting four or less stars. In the left column, you can find the list of your students, while the top row shows a list of the lessons in this lesson plan.

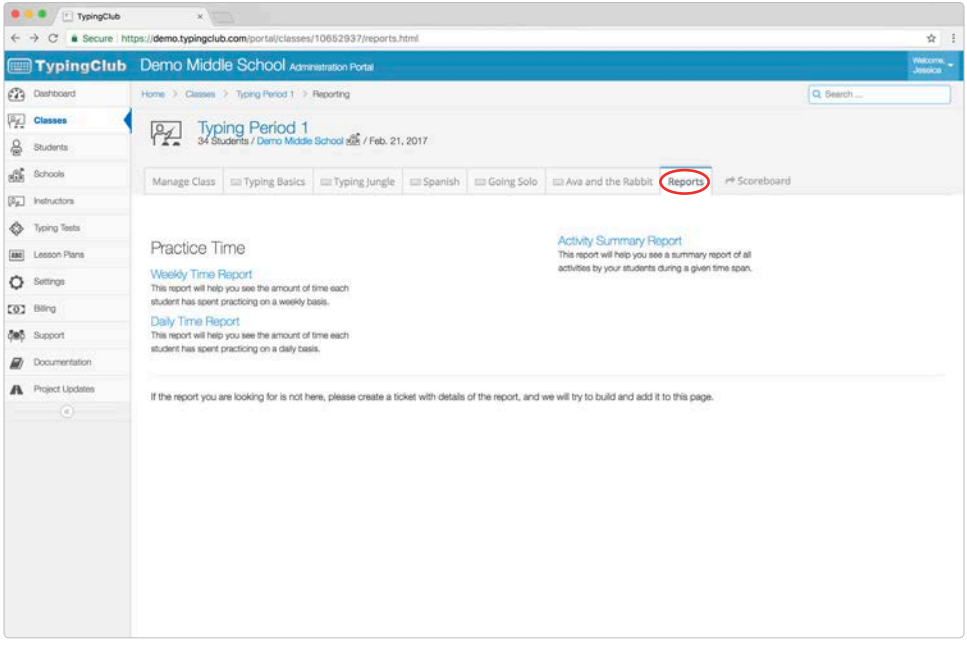


Using this tool, you can identify which students are mastering each lesson, and which need to go back and repeat certain lessons. Ideally, students will earn 5 stars on all lessons, and the “Student Progress” report allows you to easily see if they are achieving this goal.

Additional Reports

You can use our Reports tool to monitor student activity. The Daily & Weekly Time Reports are especially useful if you choose to grade students based on how much time they spend practicing. Only time that students spend actively typing is counted, so you know you are seeing an accurate depiction of their practice time. The Activity Summary Report provides meaningful information on student progress for a given period of time. All of these reports can be exported as csv files.

To access these reports, go to the **“Classes”** tab, click on your class, and click “Reports.”

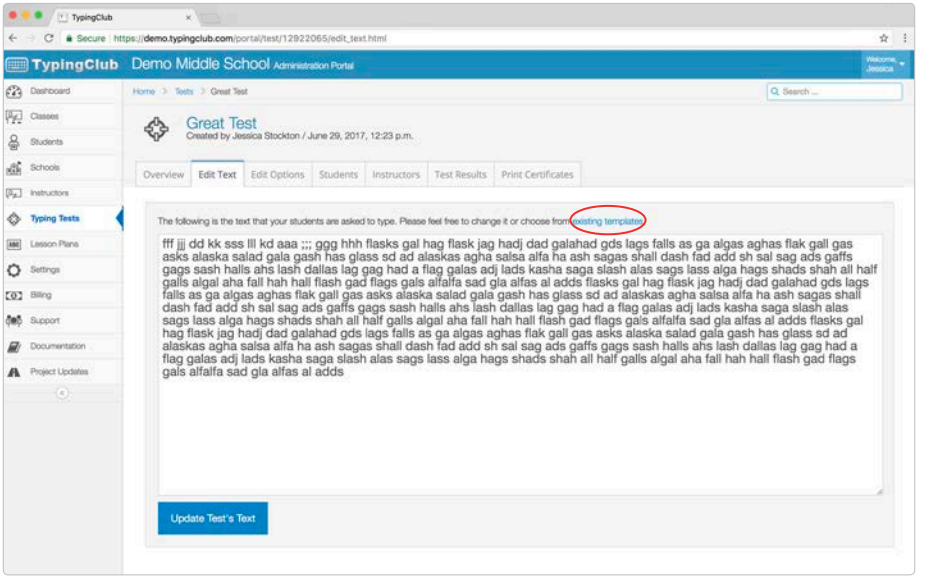


13. How to Use Typing Tests

Typing Tests allow you to gauge your students' performance in a timed examination where they have to type longer texts. This presents an alternative to the short lessons and can help prepare students for standardized tests like the Common Core.

To create a test, go to the "Typing Tests" tab, and click "Add a Typing Test." After you give the test a name and description, you will be able to customize several settings. To best understand whether a certain test will be a good fit for your students, we recommend taking the test yourself.
To see some test templates based on what lessons your students have completed, go to the "Edit Text" tab, and choose the link "existing templates."

The default text can be very long. We do not recommend asking new students to type the entire default text in a non-timed setting because doing so would likely be too demanding.

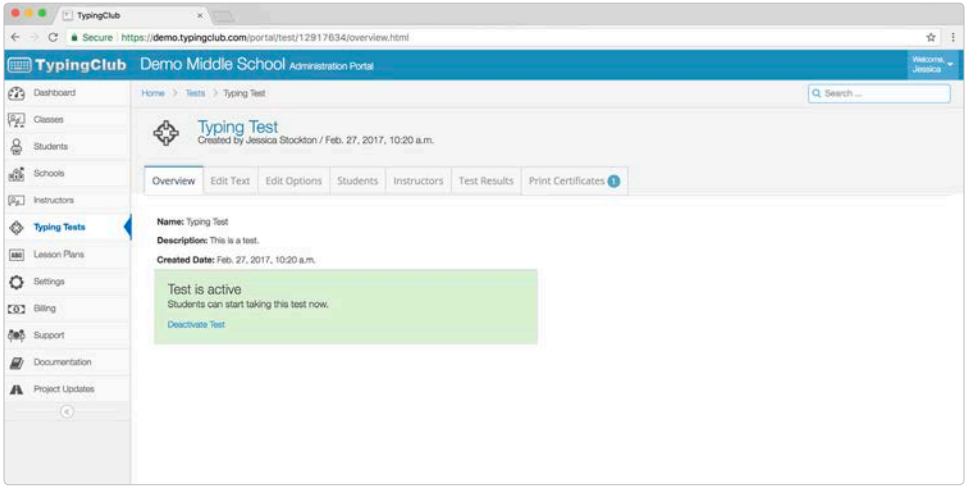


EDIT TEXT

You are able to change the text students will be asked to type during the test. You can also choose from our templates by clicking the “existing templates” link.

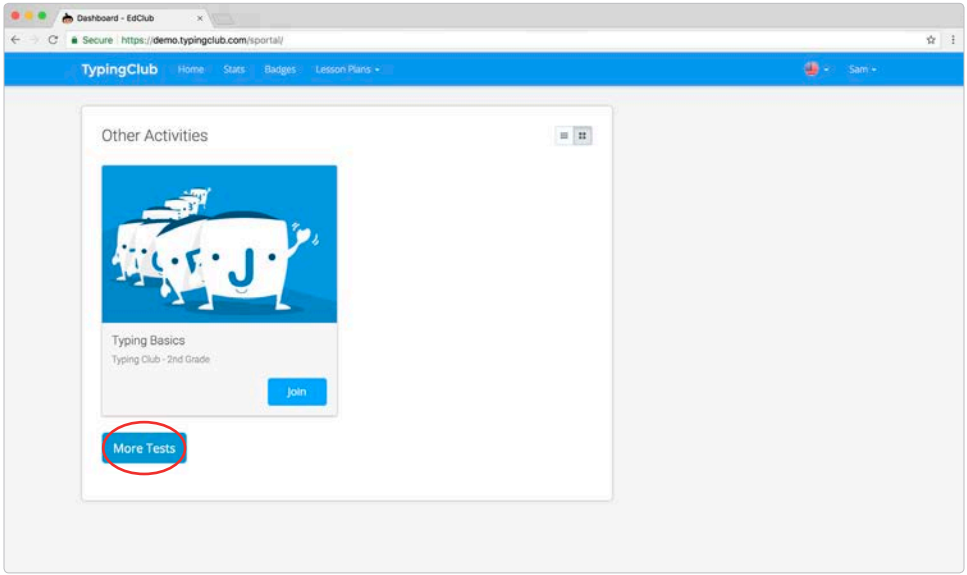
EDIT OPTIONS

You can edit several details about the test. Most of these features are fairly self-explanatory, but two of them warrant a quick explanation.

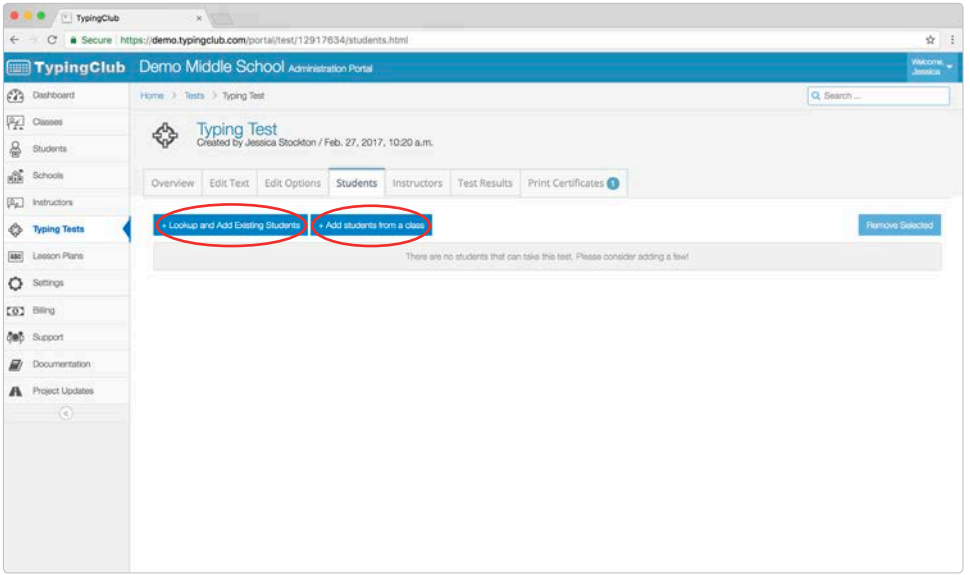


Who Should Take This Test?

If you select “Any student in my account,” your students will need to sign up for the test from their student portal. When they log in, they will see a button labeled “More Tests.”



They must click this button to access the test. If you select "Only the students I select," you will need to manually choose students to take the test. To do this, click "Students," and either search for each student individually or add students from a class.



Time-Based Test

If you make the test time-based, students will have a designated amount of time to type as much of the text as they can. The test will then calculate WPM and accuracy based on their performance.

TEST RESULTS

You can view and export students' scores on the test from this menu. While the result screen automatically displays the best attempt, all attempts can be viewed. Instructors can issue certificates of achievement to students who either finish a test, or meet the passing criteria. Certificates that have been issued are easily detectable. Simply look for a blue icon or click the "Print Certificates" tab directly.

14. Technical Requirements

TypingClub is 100% web-based, so there are no downloads or plugins required. All you need is one of the following up-to-date browsers: Google Chrome, Firefox, Safari, or Internet Explorer.

Helpful Extras

Parent Letter:

A parent letter is a great idea if you expect your students to be practicing in your TypingClub account from home. The parent letter is designed to get parents on board, help them understand the purpose of the software, and to make them comfortable helping their children access the account. The parent letter is a perfect introduction to TypingClub at the

beginning of the school year, and it can be sent to parents after winter break as a reminder of their children's participation in the program. To generate individual parent letters for a class, go to the "Classes" tab, select your class, and click the "Parent Letter" link at the top. You can edit the text of the parent letter itself and add any custom instructions you might have for parents. When you click "Generate PDF," you will see one custom letter for each student in your class.

Chrome Extension:

Download our EdClub app from the Chrome Web Store to simplify the login process. All you need to do is search for EdClub in the Chrome Web Store, and download the free extension. During your initial login to the app, there will be a simple setup process where you can either enter your account code or choose your school or district from a list of suggested options based on location. Your school code is simply the first part of your account's portal URL. For

example, an account with the portal *https://example-school.typingclub.com* would have a school code of “example-school.” Once you have completed the initial setup, the app will remember and direct the user to this login portal automatically.

iPad App:

Your students can access their TypingClub school accounts on their iPads by downloading the EdClub app to their iPad. After installation, there is a one-time setup to select the correct school or district portal. Users can either enter their school code or choose the school or district from a list of suggested options based on location. Again, your school code is simply the first part of your login URL. For example, an account with the login URL *https://example-school.typingclub.com* would have a school code of “example-school.” Once you have completed this setup, the app will remember and direct the user to this login portal automatically.